

## BUSINESS STATEMENT

26 APRIL 2016

Please note that this statement contains a note of items which have been instructed for submission to, or further consideration by, the Integration Joint Board (IJB). All other actions which have been instructed are not included, as they are deemed to be operational matters after the point of decision. Items which have been actioned are shaded.

<u>No.</u>	<u>Minute Reference</u>	<u>IJB Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Due</u>
1.	TLG 17.11.14 Article 3	<p><b><u>Delegated Functions and Services</u></b></p> <p>The TLG agreed that the starting position in terms of delegated functions and services would be those set out in set one of the regulations and orders as set out in tables 2 and 3 appended to the report, and within that starting point, agreed that further work on the handling of NHS services delivered across the north east and in relation to hosted services within scope would be carried out by the Strategic Change Management Group and recommendations brought back to the Shadow Board.</p>	The IJB Scheme of Delegation was considered on 29 March 2016 and the Board resolved to defer approval of this item. The revised scheme is scheduled to be presented to the Board on 28 June 2016.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.06.16
2.	sIJB 27.01.15 Article 5	<p><b><u>Delayed Discharges</u></b></p> <p>The Shadow Board agreed in principle to the proposals attached and for officers to develop these further. The Shadow Board also agreed to additional funding support from the Scottish Government and to receive regular updates on progress in developing this work and in relation to Delayed Discharge performance.</p>	On 26 January 2016, the Board was provided an update on delayed discharge performance and further updates will be provided on an intermittent basis.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.06.16

<b><u>No.</u></b>	<b><u>Minute Reference</u></b>	<b><u>IJB Decision</u></b>	<b><u>Update</u></b>	<b><u>Lead Officer(s)</u></b>	<b><u>Due</u></b>
3.	slJB 31.03.15 Article 5	<b><u>Winter Planning</u></b>  The Shadow Board requested a report that would provide an early update on winter planning and the roles of both parent organisations be added to the schedule and for said report to be submitted no later than the August meeting.	A report will be presented to the IJB after NHS Grampian's winter debrief has been conducted in April/May 2016.	Chief Officer, Aberdeen City Health and Social Care Partnership	28.06.16
4.	slJB 31.03.15 Article 5	<b><u>Draft Strategic Plan</u></b>  The Shadow Board agreed that the proposed schedule would guide agenda setting for the next six months and noted that the next essential milestone would be the development of the Strategic Plan.	The Strategic Plan was approved by the Board on 29 March 2016 and published on the Partnership's website on 1 April 2016.	Chief Officer, Aberdeen City Health and Social Care Partnership	29.03.16
5.	slJB 28.04.15 Article 12	<b><u>Integrated Care Fund</u></b>  The Shadow Board requested a report on the proposed planning and delivery expectations for years two and three of the Integrated Care Fund.	A report on Strategic Commissioning Investments is on today's agenda under item 6.	Chief Officer, Aberdeen City Health and Social Care Partnership	26.04.16
6.	slJB 28.07.15 Article 7	<b><u>Draft Strategic Plan Indicative Timetable</u></b>  The Shadow Board requested an indicative timetable be produced during the development of the Strategic Plan that would focus on service delivery.	The Strategic Plan was approved by the Board on 29 March 2016 and published on the Partnership's website on 1 April 2016.	Chief Officer, Aberdeen City Health and Social Care Partnership	29.03.16
7.	slJB 29.09.15	<b><u>Auditing and Financial Reporting</u></b>	The Board resolved to establish an Audit and Performance Systems Committee on	Chief Officer, Aberdeen City	28.06.16

<u>No.</u>	<u>Minute Reference</u>	<u>IJB Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Due</u>
	Article 9	The Shadow Board requested a report on future reporting arrangements for financial and auditing matters that were within the remit of the sIJB and to explore the option of establishing a Sub Committee to consider these matters.	5 January 2016.  The Board approved the appointment of an internal auditor and sought a nomination to act in the capacity of Chief Internal Auditor to the IJB.	Health and Social Care Partnership	
8.	sIJB 27.10.15 Article 6	<b><u>Document Management</u></b>  The Shadow Board requested a report on document management and storage.	The Board agreed at its meeting on 29 March 2016 to formally register with the Information Commissioner's Office; agreed to adopt the Information Commissioner's Model Publication Scheme 2015; and agreed that the Chief Officer would be the main point of contact for the Information Commissioner's Office and for Subject Access Requests.  Work is ongoing in the development of a streamlined complaints process between ACC and NHS Grampian.	Chief Officer, Aberdeen City Health and Social Care Partnership	25.10.16
9.	sIJB 27.10.15 Article 7	<b><u>Performance Assurance Framework</u></b>  The Shadow Board requested a report on the development of a performance assurance framework.	The Board approved the Governance and Improvement Framework as the basis of future IJB reporting on 29 March 2016.  The Board noted that the Framework would continue to be developed incrementally over the next twelve months in parallel with the development of the IJB Locality Approach and implementation of the Strategic Plan.	Chief Officer, Aberdeen City Health and Social Care Partnership	25.10.16
10.	sIJB	<b><u>Integrated Management Structure</u></b>	A report on the Senior Leadership Team	Chief Officer,	26.04.16

<b><u>No.</u></b>	<b><u>Minute Reference</u></b>	<b><u>IJB Decision</u></b>	<b><u>Update</u></b>	<b><u>Lead Officer(s)</u></b>	<b><u>Due</u></b>
	05.01.16 Article 7	The Shadow Board requested a report on the costings for the proposed posts within the Integrated Management Structure.	is on today's agenda under item 9.	Aberdeen City Health and Social Care Partnership	
11.	sIJB 23.02.16 Article 5	<b><u>Locality Planning</u></b>  The Shadow Board requested a timetable which outlined the development of locality planning.	A report on Community Empowerment Act Consultation is on today's agenda under item 7.	Chief Officer, Aberdeen City Health and Social Care Partnership	26.04.16
12.	sIJB 23.02.16 Article 6	<b><u>Clinical and Care Governance Framework</u></b>  The Board resolved to defer decision making on the Clinical and Care Governance Framework on 23 February 2016 to the Board's next meeting on 29 March 2016.	<p>The interim Clinical and Care Governance Framework based on existing systems and processes was approved by the Board on 29 March 2016.</p> <p>The Board also agreed to the establishment of a Clinical and Care Governance Committee and Group and their respective Terms of References and membership.</p> <p>The Board remitted the review of the Clinical and Care Governance Framework to the Clinical and Care Governance Committee and for this to be conducted within its first year of operation.</p>	Chief Officer, Aberdeen City Health and Social Care Partnership	28.03.17